



These are the minutes of a regular meeting of the Mayor and Board of Alderman of the City of Kaplan held on Tuesday, April 18, 2023 at 6:00 p.m. at SSG Ulysse Trahan Council Chamber located at 701 N. Cushing Avenue.

Present: Mayor: Mike Kloesel

Board of Alderman: Dirk Gary
Randy Campbell
Mike Renfrow
Justin Johnson
Chuck Guidry

Also Present: Todd Vincent, City Engineer
Heather S. Guidry, City Clerk

Present via phone: Calvin Woodruff, Jr., City Attorney

Mayor Kloesel called the meeting to order and welcomed everyone.

An opening prayer was offered by Pastor Farley Painter and the Pledge of Allegiance was led by Mayor Mike Kloesel.

Sydnee Mouton was recognized as Citizen of the Month.

Motion: Councilman Renfrow, Second: Councilman Gary
Unanimously carried to approve the minutes from the March 21, 2023 Regular City Council meeting.

Item #1

Motion: Councilman Renfrow, Second: Councilman Johnson
Condemnation Hearing: Update on 704 N Guidry, Kaplan, Louisiana
Unanimously carried to allow 30 days to locate the other landowner and appear at the May 16, 2023 council meeting with an update.

Item #2

Motion: Councilman Johnson, Second: Councilman Guidry
Condemnation Hearing: 607 N Frederick, Kaplan, Louisiana
Unanimously carried to condemn the property and allow 60 days for the homeowner to demolish the structure and clean up the property. If not complete within 60 days the city will proceed with demolition and place a lien on the property.

Item #3

Motion: Councilman Renfrow, Second: Councilman Campbell
Condemnation Hearing: 609-611 N Frederick, Kaplan, Louisiana
Unanimously carried to condemn the property and allow 60 days for the homeowner to demolish the structure and clean up the property. If not complete within 60 days the city will proceed with demolition and place a lien on the property.

Item #4

The treasurer's report for March 2023 was presented on the council's iPads for their review of the budget to actual comparison.

Motion: Councilman Guidry, Second: Councilman Johnson
Unanimously carried to approve the March 2023 financials as presented.

Item #5

City Engineer Todd Vincent gave the update on all of the current projects.

Motion: Councilman Guidry, Second: Councilman Campbell
Unanimously carried to take the bids for construction of the splash pad at Dr. Padmini Gupta Park under advisement.

Item #6

Captain Irvin Cates gave an update on behalf of the Kaplan Police Department.

Item #7
Motion: Councilman Renfrow, Second: Councilman Gary
Unanimously carried to introduce an amendment section 46-2 of the code of ordinance to include the landlord/owners of any property or premises responsible for their property meeting city regulations and ordinance regarding cleanliness, grooming and upkeep of property. This amendment is set for public hearing on May 16, 2023 at 6:00 p.m.

Item #8
Motion: Councilman Johnson, Second: Councilman Campbell
Unanimously carried to authorize the Mayor to enter into an Intergovernmental Agreement with Town of Maurice for the use of the City of Kaplan bucket trucks for various task, including but not limited to hanging brackets and erecting flags upon the poles in the major thoroughfare in the Town of Maurice.

Item #9
Motion: Councilman Renfrow, Second: Councilman Campbell
Unanimously carried to authorize the Mayor to enter into an Intergovernmental Agreement with the Vermilion Parish Police Jury for the installation of a sewer line on the east side of American Legion road, running in front of 2011 American Legion Road, Kaplan, Louisiana.

Item #10
Motion: Councilman Johnson, Second: Councilman Renfrow
Elimination of two (2) Police Officer/Patrolman positions within the Kaplan Police Department.

Mayor Kloesel called for a roll call vote:

The motion passed 5-0

Councilman Gary: Yes	Councilman Johnson: Yes
Councilman Campbell: Yes	Councilman Guidry: Yes
Councilman Renfrow: Yes	

Item #11
Motion: Councilman Renfrow, Second: Councilman Johnson
Unanimously carried to ratify the salary increase for the Kaplan Police Department effective July 1, 2023, as follows:

- Terry Kraut - \$5,000.00 annually
- Patrick Doucet - \$5,000.00 annually
- Nicholas Couvillion - \$5,000.00 annually
- Chase Trahan - \$5,000.00 annually
- Desi Rae Davidson - \$5,000.00 annually
- Dawn Young - \$5,000.00 annually
- Quan Tran - \$5,000.0 annually
- Lori Hebert - \$5,000.00 annually
- Angel Marceaux - \$5,000.00 annually
- Carla Perry - \$5,000.00 annually
- Charlene Dartez - \$5,000.00 annually
- Brenda Walls - \$2,175.00 annually
- Dianna Hargrave - \$2,175.00 annually
- Irvin Cates - \$2,175.00 annually
- Kendal Primeaux - \$2,175.00 annually

Mayor Kloesel called for a roll call vote:

The motion passed 5-0

Councilman Gary: Yes	Councilman Johnson: Yes
Councilman Campbell: Yes	Councilman Guidry: Yes
Councilman Renfrow: Yes	

Item #12
Motion: Councilman Johnson, Second: Councilman Campbell
Unanimously carried to approve part-time employees be allowed a maximum of 36 hours per pay period

Item #13
Motion: Councilman Gary, Second Councilman Renfrow
Open up discussion on increasing the annual cost of living raise from 2.5% to 5% effective January 1, 2024 through December 31, 2024.

Substitute Motion: Councilman Renfrow, Second: Councilman Campbell
Unanimously carried to table this agenda item and send to the finance committee for review.

Item #14

Motion: Councilman Gary, Second: Councilman Renfrow

Unanimously carried to amend the City of Kaplan Policy and Procedures to include the revision that an employee receive over time compensation on the holiday worked.

Item #14

Motion: Councilman Renfrow, Second: Councilman Guidry

Unanimously carried to ratify the hiring of Kevin C. Moten, Step 7, with the Gas & Water Department, effective January 13, 2023

Motion: Councilman Johnson, Second: Councilman Guidry

Unanimously carried to ratify the promotion of Matthew Landry to Equipment Operator with a 5% pay increase, effective April 6, 2023

Mayor Kloesel and council gave announcements.

Motion: Councilman Guidry, Second Councilman Johnson

Unanimously carried to adjourn the meeting.

/s/ Heather S. Guidry
HEATHER S. GUIDRY, CITY CLERK

/s/ Mike Kloesel
MIKE KLOESEL, MAYOR