



These are the minutes of a regular meeting of the Mayor and Board of Alderman of the City of Kaplan held on Tuesday, August 16, 2022 at 6:00 p.m. at SSG Ulysse Trahan Council Chamber located at 701 N. Cushing Avenue.

Present: Mayor: Mike Kloesel

Board of Alderman: Dirk Gary  
Randy Campbell  
Justin Johnson  
Chuck Guidry

Also Present: Calvin Woodruff, Jr., City Attorney  
Todd Vincent, City Engineer

Absent: Mike Renfrow  
Heather S. Guidry, City Clerk

Mayor Kloesel called the meeting to order and welcomed everyone.

Motion: Councilman Johnson, Second Councilman Campbell  
Unanimously carried to amend the agenda to include an addition to agenda item #4 to suspend the 3% rate increase on sewer and water services through December 2022.

An opening prayer was offered by Pastor Farley Painter and the Pledge of Allegiance was led by Mayor Mike Kloesel.

City Employee Sandy Simon was recognized for 25 years of service to the City of Kaplan.  
City Employee Wynn Hoffpauir was recognized for 25 years of service to the City of Kaplan.  
City Employee Brenda Walls was recognized for 30 years of service to the City of Kaplan.

Motion: Councilman Campbell, Second Councilman Johnson  
Unanimously carried to approve the minutes from the July 19, 2022 Regular City Council meeting.

#### Item #1

The treasurer's report for July 2022 was presented on the council's iPads for their review of the budget to actual comparison.

Motion: Councilman Johnson Second: Councilman Guidry  
Unanimously carried to approve the July 2022 financials as presented.

#### Item #2

City Engineer Larry Cramer updated the council on current projects.

Motion: Councilman Gary, Second: Councilman Johnson  
Motion to approve Contract Change Order No. 5 for the LCDBG project with E.B. Feuchet & Sons, LLC, increasing the contract price by \$9,661.80, subject to the concurrence of LCDBG.

Mayor Kloesel asked for a roll call vote, and the vote is as follows:

Councilman Gary: Yes	Councilman Johnson: Yes
Councilman Campbell: Yes	Councilman Guidry: Yes

Motion: Councilman Campbell, Second: Councilman Guidry  
Unanimously carried to accept the engineer report as given.

#### Item #3

Police Chief Josh Hardy gave an update on the police department.

#### Item #4

Motion: Councilman Johnson, Second: Councilman Gary  
Unanimously carried to adopt a resolution temporarily suspending the 10% late charge for utility payments and setting a new due date of the 25<sup>th</sup> of each month, with disconnection being on the last day of the month and suspension of the 3% rate increase on sewer and water services, all effective from August through December 2022.

Item #5

Motion: Councilman Johnson, Second Councilman Gary

Unanimously carried to ratify the following movable surplus items:

- 1) 2002 Ford F-350 (fire truck) crew cab  
VIN: 1FDWW37FX2EB11161
- 2) Kubota Tractor L2800 Xtra Power
- 3) John Deere Frontier FM2072 Bush hog 75" deck  
VIN: 1XFGM20XPE0311090
- 4) OHVI Engines 1.0 Liter Generac Power Systems Generator – Serial #S034543 - 120 Volts
- 5) Kubota Lawn Tractor T2380
- 6) John Deere Tractor 790 – LV0790G474069 with 50" Deck Bush hog
- 7) John Deere Bush hog MX7 (80" Deck)  
– Serial #P00MX7X017792
- 8) 2001 GMC Silver Pickup Truck VIN# 1GTCS195618137877
- 9) Generac Diesel Generator Model #2380, Serial # 824878, Volts 277/480 – 3 phase, 201 KW
- 10) 16 ft trailer bearing VIN 4R7BU1626AT099938 – 14,000 lb
- 11) Brown F-150 Pick-up truck VIN# 1FTZX1724WNB63715
- 12) John Deere Tractor 5400 – Serial #LV5400D340186
- 13) Red Chevrolet 2500 VIN#1HTSCAAN8TH283501
- 14) 2018 White Ford Taurus – VIN #1FAHPZMKTHG133448

Item #6

Motion: Councilman Johnson, Second: Councilman Campbell

Discussion of demolition of 511 N Cushing Ave. (old City Court Building) to convert property to a parking lot for the splash pad

Motion: Councilman Guidry, Second: Councilman Gary

Unanimously carried to approve the demolition of 511 N Cushing Ave. (old City Court Building) to convert property to a parking lot for the splash pad.

Item #7

Motion: Councilman Johnson, Second: Councilman Gary

Unanimously carried to table the introduce of an ordinance to change East Fifth Street from Cushing Ave. east to include the Clement Park address to Dolores Broussard Drive.

Item #8

Motion: Councilman Gary, Second: Councilman Campbell

Discussion to increase employee cell phone reimbursement from \$25.00 to \$50.00.

Motion: Councilman Johnson, Second: Councilman Guidry

Unanimously carried to approve the increase of employee cell phone reimbursements from \$25.00 to \$50.00.

Item #9

Motion: Councilman Campbell, Second: Councilman Johnson

Unanimously carried to approve the advertising of public bids for the purchase of one (1) 55 Foot Bucket truck (two man bucket) with material handler for the Kaplan Electrical Department.

Item #10

Motion: Councilman Campbell, Second: Councilman Johnson

Unanimously carried to ratify the appointment of Jan Mayard to the Kaplan Civil Service Board, effective, August 2, 2022.

Item #11

Motion: Councilman Johnson, Second: Councilman Guidry

Unanimously carried to authorize a fireworks demonstration conducted by the City of Kaplan at Clement Park on Sunday, September 4, 2022, under the supervision of Blake Bessard, duly certified by the Louisiana Fire Marshal

Item #12

Motion: Councilman Gary, Second: Councilman Johnson

Unanimously carried to ratify the hiring of Kim Stevens as Civil Court Clerk at Kaplan City Court, effective August 1, 2022 at the rate of \$10.10 per hour.

Item #13

Motion: Councilman Johnson, Second: Councilman Gary

Unanimously carried to ratify the 5% pay increase for Heather S. Guidry obtaining the certification of Louisiana Certified Municipal Clerk, effective April 8, 2022.

Item #14:

Motion: Councilman Campbell, Councilman Guidry

Unanimously carried to ratify the 5% pay increase for Johnnie Joseph for Wastewater Treatment 1 and Wastewater Collection 1, effective July 27, 2022.

Item #15

Motion: Councilman Gary, Second: Councilman Campbell

Unanimously carried to ratify the January 13, 2022 item from the Civil Service Board approving Fire Fighters receive 5% pay increase after completing Firefighter Hazardous Materials/WMB Awareness and Hazardous Material/WMD Operations

Item #16:

Motion: Councilman Campbell, Second: Councilman Guidry

Unanimously carried to adopt a resolution approving a 5% pay increase for **EACH** of the following certifications obtained by a Kaplan Police Officer: POST Certification, Homicide Investigation (max 2 employees), Narcotic's Investigation (max 2 employees), and Intoxilizer (max 2 employees).

Item #17:

Motion: Councilman Guidry, Second: Councilman Campbell

Unanimously carried to adopt a resolution approving a 5% pay increase for **ALL** of the following certifications obtained by a Kaplan Police Dispatcher: 120 hours basic training in dispatcher, LLETTS Terminal Operator Certificate, NEETS Terminal Operator Certificate

Joe Taravella addressed the council to acknowledge the Knights of Columbus Annual Sausage PoBoy sale will be held on Wednesday September 14, 2022.

Mayor Kloesel and council gave announcements.

Motion: Councilman Campbell, Second Councilman Gary

Unanimously carried to adjourn the meeting.

/s/ Heather S. Guidry  
HEATHER S. GUIDRY, CITY CLERK

/s/ Mike Kloesel  
MIKE KLOESEL, MAYOR