



These are the minutes of a regular meeting of the Mayor and Board of Alderman of the City of Kaplan held on Tuesday, January 18, 2022 at 6:00 p.m. at SSG Ulysse Trahan Council Chamber located at 701 N. Cushing Avenue.

Present: Mayor: Mike Kloesel

Board of Alderman: Dirk Gary
Eva Dell Morrison
Mike Renfrow
Justin Johnson
Melissa Guidry

Also Present: Calvin Woodruff, Jr., City Attorney
Todd Vincent, City Engineer
Heather S. Guidry, City Clerk

Mayor Kloesel called the meeting to order and welcomed everyone.

An opening prayer was offered by Reverend Farley Painter and the Pledge of Allegiance was led by Councilman Dirk Gary.

Pastor Ernest Williams III was recognized as Citizen of the Month.

Motion: Councilman Johnson, Second Councilwoman Guidry
Unanimously carried to approve the minutes from the December 21, 2021 Regular City Council meeting and January 3, 2022 Special City Council meeting.

Item #1

The treasurer's report for December 2021 was presented on the council's iPads for their review of the budget to actual comparison.

Motion: Councilman Johnson, Second: Councilman Gary

Unanimously carried to approve the December 2021 financials as presented.

Item #2

City Engineer Todd Vincent updated the council on current projects.

Motion: Councilwoman Morrison, Second: Councilwoman Guidry

Unanimously carried to approve the engineer report as given.

Item #3

Police Chief Josh Hardy was unable to attend the meeting, but he did update the Mayor stating that everything in his department is running smoothly.

Item #4

An update was given by Councilman at Large, Dirk Gary, on the Finance and Recreation committee meeting held on January 13, 2022.

Motion: Councilman Renfrow, Second Councilman Johnson

Unanimously carried to approve the report given by Finance and Recreation committee chair, Dirk Gary.

Item #5

Motion: Councilman Johnson, Second Councilman Gary

Unanimously carried to amend the COVID leave policy to 5 days in accordance with the CDC guidelines.

Item #6

Motion: Councilwoman Guidry, Second: Councilman Gary

Motion to review quotes received on the light replacement on Girouard Field and award job to lowest quote provided.

Mayor Kloesel asked for a roll call vote, and the vote is as follows:

Councilman Gary: Yes
Councilwoman Morrison: Yes
Councilman Renfrow: Yes

Councilman Johnson: Yes
Councilwoman Guidry: Yes

Item #7

Motion: Councilwoman Guidry, Second: Councilman Renfrow

Unanimously carried to authorize the Mayor to sign the Low Income Household Water Assistance Vendor Agreement submitted by Louisiana Housing Corporation.

Item #8

Motion: Councilwoman Guidry, Second Councilman Renfrow

Unanimously carried to authorize the Mayor to accept donation from Richoux Family Irrevocable Trust.

Item #9

Motion: Councilwoman Guidry, Second: Councilman Johnson

Unanimously carried to approve the cooperative endeavor agreement between the Kaplan City Marshal and the City of Kaplan.

Item #10

Motion: Councilwoman Morrison, Second: Councilman Renfrow

Unanimously carried to adopt a resolution amending the policy and procedures for the City of Kaplan to include “Juneteenth National Freedom Day” as a municipal holiday.

Item #11

Motion: Councilwoman Morrison, Second: Councilwoman Guidry

Unanimously carried to ratify an amendment to the policy and procedures for the City of Kaplan to amend holiday pay for shift workers (fire department, police department, water plant, and sewer plant) to allow the worker who works the actual holiday be paid holiday pay instead of the observation day

Item #12

Motion: Councilman Gary, Second: Councilwoman Guidry

Unanimously carried to ratify the hiring of Eligous Ledet as Police Office/Patrolman, with the Kaplan Police Department, Step 5 of the monthly pay scale, effective December 10, 2021.

Item #13

Motion: Councilman Gary, Second: Councilman Johnson

Unanimously carried to ratify the resignation of Maurice Cherry with the Streets and Bridges department, effective January 6, 2022.

Item #14

Motion Councilwoman Guidry, Second: Councilman Johnson

Unanimously carried to ratify the resignation of Deborah Hargrave as Executive Director for the Kaplan Housing Authority, effective December 20, 2021.

Item #15

Motion: Councilman Renfrow, Second Councilman Johnson

Unanimously carried to ratify the hiring of Lacey Nicole Guidry as Executive Director for the Kaplan Housing Authority, effective December 20, 2021.

Mayor Kloesel and council gave announcements.

There was no public comment.

Motion: Councilman Gary, Second Councilwoman Guidry

Unanimously carried to adjourn the meeting.

/s/ Heather S. Guidry
HEATHER S. GUIDRY, CITY CLERK

/s/ Mike Kloesel
MIKE KLOESEL, MAYOR